

CEWIL CANADA STUDENT OF THE YEAR AWARDS SAMPLE NOMINATION FORM (2023)

The following sample nomination has been created to provide an example of what needs to be provided to nominate a student online: <https://cewilcanada.grantplatform.com/>

NOMINATION FORM EXAMPLE

Nomination information	Academic Institution's Name to be listed on a certificate	
	Academic Institution Type: University or College	
	CEWIL Member's name from the Academic Institution	
	Mailing Address for receipt of certificates:	
	Nominator's Work Phone	
	Nominator's Full Name	Nominator's E-mail
	Academic Institutions President's Full Name	Academic Institutions President's Email
	Program Director's Full Name	Program Director's Email
	Nominee's Degree/Diploma Program to be listed on a certificate (Ex: Bachelor of Business Administration – Communication (Co-op), Post Degree Diploma in Business Administration – Marketing)	
	Co-op or WIL	
	Form of WIL: (9 options – applied research, apprenticeship, entrepreneurship, field placement, internship, practicum/placement, service learning, work experience)	
	What was your WIL experience' Start and End date? (Please note one of these dates must be in 2022)	
	Have you already submitted to the SOTYA for this nominee's experience?	
	Student Nominee's first name	
	Student Nominee's last name	
	List all additional full names for group nominations	
	Student Nominee's email	
List all additional emails for group nominations:		
Student(s) bio (150 words max)		
Student or Group nomination questions:		
<ol style="list-style-type: none"> 1. What are the top reasons (up to three) why you chose to nominate this student(s)? (150 words) 2. Engagement with work-integrated learning (how committed they are in participating and learning) (500 words) 3. Evidence of learning gained through their 2022 WIL experience(s) (e.g. have they made professional/educational/personal decisions based on what they have learned?) (500 words) 4. How have they helped promote work-integrated learning to peers or academic units? (500 words) 5. How their WIL has contributed to academic units (this could include things like how they enhanced classroom learning or how they generated new research topics or partnerships) (500 words) 6. Have they created new or maintained existing WIL opportunities? If yes, please describe. (500 words) 		

Partner organization support	Partner Organization's Name	
	Contact's Name at the Partner Organization	
	Title/Department	
	Partner Organization's Mailing Address	
	Partner Organization's Work Phone	Partner Organization's E-mail:
	Start/end date of nominees work with organization	
	Organization questions:	
	<ol style="list-style-type: none"> 1. General expectations of the student(s) while with organization. (250 words) 2. Describe how the student(s) made a significant contribution (i.e. to your workplace, your stakeholders, project completion, bottom line, strategic goals, etc.). Please use at least one example and indicate the impact to the organization. (250 words) 3. Did you give the student(s) extra duties or opportunities because they performed above expectations and if so, please provide an example. (250 words) 4. Do you have other comments that you think the awards committee should know? (250 words) 	
	<i>If the partner organization prefers, they can submit a letter instead, 2 pages max, that includes all of the above information.</i>	

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Student nominee information	<p>The student nominees' letter should be a maximum of 2 pages (1 inch margins, 10 pt font minimum) on the benefits of Co-op and/or WIL. This letter should highlight specific impacts the nominee has had on the Partner Organization, Student learning through engagement in Co-Op and/or WIL, and their impact on their Academic institution and community at large.</p>
	<p>Submission of a two-page portfolio is optional.</p>